

**UN AGENCY TO UN AGENCY CONTRIBUTION AGREEMENT**

**A. SUMMARY OF ACTIVITIES**

**Title:** Youth Camp for Fostering Leadership in Addressing Climate Change (the "Activities")

**Start/End Dates:** Activities start date: Upon signature of this Agreement  
Activities end date: 28 February 2017

**Location:** Lampung Province, West Java Province, and the North Sumatera Province, Indonesia

**Contribution Amount:** US\$ 50,000 (the "Contribution")

**Contributing Agency:** United Nations Institute for Training and Research ("UNITAR")

**Recipient Agency:** United Nations Educational, Scientific and Cultural Organisation ("UNESCO")

**Nature of Activities:** UNITAR is supporting UNESCO, in particular UNESCO Office, Jakarta, as the Chair of UN Working Group on Climate Change and Environment in Indonesia, to organize the Youth Camp for Fostering Leadership in Addressing Climate Change Project (Annex 1) to be developed in cooperation with the Government of Indonesia. This activity is carried out within the second phase of the UN CC:Learn Project to Strengthen Human Resources, Learning and Skills Development to Address Climate Change and supports the implementation of the National Learning Strategy of Indonesia.

**Purpose** The purpose of this Agreement is to raise climate change awareness of Indonesian youth through the organization of the Youth Camp for Fostering Leadership in Addressing Climate Change, which will be conducted in 3 Provinces in Indonesia, and will include post-camp activities to present outputs and results to a broad audience of national stakeholders.

**Annexes:** Annex 1: Terms of Reference; Annex 2: List of Participants Template; and Annex 3: Project Closure Report.  
In the event that the terms contained in Annexes are incompatible with those contained in this Agreement, then the latter shall govern and prevail.

**Expected outcome:** (1) At least 150 Indonesian university students in three Provinces of Indonesia raised their climate change awareness.  
(2) The Youth Camp for Fostering Leadership in Addressing Climate Change conducted in the West Java Province, the Lampung Province, and the North Sumatera Province of Indonesia.  
(3) Post-camp activities, including social media engagement strategy focusing on development of videos and e-posters and peer education forum conducted.

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(4) Media briefings organized and dissemination of project outputs and results.

The Recipient Agency will be fully responsible for administering the Contribution in accordance with its financial regulations, rules, policies and procedures, and administrative instructions, and carrying out the Activities efficiently and effectively.

The Recipient Agency shall duly acknowledge the contribution from the Swiss Agency for Development and Cooperation (SDC), as the donor for UN CC:Learn through UNITAR, in all relevant documents and materials (including internet) related to the Activities, as well as the corresponding meetings and events, as appropriate.

**B. BUDGET**

The total budget for the Activities is 50,000 USD provided by UNITAR. UNESCO will provide an overall contribution of 50,000 USD in addition to the contribution from UNITAR.

The total budget, including co-financing, is fully described below.

Items	UNITAR (in USD)	UNESCO (in USD)	TOTAL (in USD)
72610 Staff and Personnel Costs	3,844	19,466	23,310
72615 Travel	3,656	1,200	4,856
72625 Operational Expenses	0	8,000	8,000
72635 Equipment, Vehicles and Furniture	0	7,300	7,300
72640 Contractual Services	36,000	14,034	50,034
72650 Indirect Support Costs	6,500		6,500
<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>

The Contributing Agency will not be responsible for any financial commitment or expenditure made by the Recipient Agency that exceeds the budget for the Activities provided by UNITAR. The Recipient Agency will promptly advise the Contributing Agency any time when the Recipient Agency is aware that the budget to carry out these Activities is insufficient to fully implement the Activities in the manner set out in the present Agreement, including its Annexes. The Contributing Agency will have no obligation to provide the Recipient Agency with any funds or to make any reimbursement for expenses incurred in excess of the total budget provided by UNITAR as set forth herein.

**C. COST RECOVERY**

The Recipient Agency's support costs, determined in accordance with its cost recovery policy, will be paid from the Contribution, in accordance with the budget.

**D. REPORTING**

**Narrative reporting:**

The Recipient Agency will provide the Contributing Agency with a narrative report on the progress of the Activities on a regular basis and a list of participants, as set out below.

- Completion report with findings, conclusions, recommendations and a complete list of participants using the form attached as Annex 2 of the present Agreement by 31 March 2017.

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**Financial reporting:**

The Recipient Agency will provide the Contributing Agency with the following financial reports prepared in accordance with the Recipient Agency's financial regulations, policies, procedures, and administrative instructions:

- Final expenditure report by 31 March 2017;
- Project closure report using the form attached as Annex 3 by 31 March 2017.

**E. CONTRIBUTIONS**

The total amounts paid by the Contributing Agency shall match the amount indicated in the budget table above. For Activities less than one year in duration the Contribution will be paid to the Recipient Agency prior to the commencement of Activities.

**Schedule of payment:**

On signature of this Agreement

US\$ 50,000

The Contributing Agency acknowledges that the Recipient Agency will not pre-finance Activities. If the Contribution, or any part of it, is not received in a timely manner, the Activities may be reduced or suspended by the Recipient Agency with immediate effect.

The Contribution will be paid into the following account:

Account name	UNESCO Trust Fund (US Dollar)
Bank	JP Morgan Chase Bank International
Bank address	270 Park Avenue, New York, NY, 10017, USA
Swift/BIC	CHASUS33
ABA/Bank Code	0210-0002-1
Account No.	949-1-191558

When making such transfers the Contributing Agency will notify the Recipient Agency, UNESCO Office, Jakarta, for the Attention of Shahbaz Khan, Director, UNESCO Office, Jakarta, by fax +62 21 72796489 or by email: [s.khan@unesco.org](mailto:s.khan@unesco.org) with copy to [Liste.BFM-FAS-AR@unesco.org](mailto:Liste.BFM-FAS-AR@unesco.org), of the following: (a) the amount transferred; (b) the value date of the transfer; (c) that the transfer is from the Contributing Agency pursuant to this Agreement.

**F. INTELLECTUAL PROPERTY RIGHTS**

All Intellectual Property Rights related to the Activities will be jointly vested in the Contributing Agency and the Recipient Agency. Each Agency shall have full rights to exploit such jointly owned works for its institutional purposes without the need of approval of the other. The relevant programme Government will enjoy a perpetual, royalty-free, non-exclusive and non-transferable license.

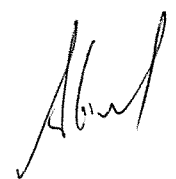
**G. CORRESPONDENCE**

All correspondence regarding the implementation of this Agreement will be addressed to:

UNESCO: Shahbaz Khan, Director

Address: UNESCO Office, Jakarta, Jalan Galuh No. 5, Jakarta 12110, Indonesia

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UNITAR: Angus Mackay, Manager Green Development and Climate Change Programme  
Address: 11-13 Chemin des Anémones, CH-1219 Châtelaine, Geneva – Switzerland

**H. AMENDMENTS**

The present Agreement, including its Annexes, may be modified or amended only by written agreement between the two Agencies.

**I. COMPLETION OF THE ACTIVITIES**

The Recipient Agency will notify the Contributing Agency when all Activities have been completed. The Recipient Agency will continue to hold any part of the Contribution that is unutilized at completion of the Activities until all commitments and liabilities incurred in the carrying out of the Activities have been satisfied and all arrangements associated with the Activities have been brought to an orderly conclusion.

**J. TERMINATION OF THIS AGREEMENT**

This Agreement will terminate upon satisfaction of all commitments and liabilities incurred in carrying out the Activities and the orderly conclusion of all arrangements associated with the Activities.

This Agreement may be terminated by either Agency at any time by written notice to the other. Termination will be effective thirty (30) days after receipt of the notice. In the event of termination under this paragraph, the two Agencies will cooperate to ensure completion of the Activities, satisfaction of all commitments and liabilities, and the orderly conclusion of all arrangements associated with the Activities.

**K. REFUNDS OF UNSPENT BALANCES**

Upon termination of this Agreement and following the submission of the final narrative and financial report and a project closure report, any unspent balance from the Contribution will be returned to the Contributing Agency, unless otherwise agreed in writing by the two Agencies.

**L. SETTLEMENT OF DISPUTES**

The two Agencies will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either party has notified the other party of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of each of the Agencies.

**M. ENTRY INTO FORCE AND VALIDITY**


This Agreement will enter into force upon its signature by the authorized representatives of the Parties and remain in force until 28 February 2017 or in accordance with Section J above, whichever is later.


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**IN WITNESS WHEREOF**, the undersigned, being duly authorized thereto, have signed the present Agreement in duplicate.

Signed:  Date: 21.8.2016  
On behalf of UNESCO: Mr Shahbaz Khan, Director, UNESCO Office, Jakarta

Signed:  Date: 25.08.2016  
On behalf of UNITAR: Marina Dinca Vasilescu  
Head, Operations Unit  
On behalf of Mr. Nikhil Seth, UN Assistant Secretary General  
and Executive Director, UNITAR

Cleared by:

 10/08/16  
Angus Mackay,  
Manager, Green Development and Climate Change Programme  
UNITAR

**Annexes**

**Annex 1: Terms of Reference**  
**Annex 2: List of Participants Template**  
**Annex 3: Project Closure Report**

**Annex 1**

**Terms of Reference  
Youth Camp for Fostering Leadership in Addressing Climate Change**

**I. Background**

Indonesia has launched the National Learning Strategy in August 2013 supported by UN CC:Learn, A One UN initiative that brings together 34 multilateral organizations that support Member States in designing and implementing results-oriented and sustainable learning to address climate change. This National Learning Strategy serves as guidance for ministries and agencies, both governmental and non-governmental, to design capacity building policy, programmes and activities to mitigate and adapt to climate change and also achieve low greenhouse gas emission development. This activity is proposed to be carried out within the second phase of the UN CC:Learn Project to Strengthen Human Resources, Learning and Skills Development to Address Climate Change and supports the implementation of the National Learning Strategy of Indonesia.

The project is aligned with Indonesia's new "National Medium Term Development Plan" (2016–2019). This activity also addresses Agenda 2030 Sustainable Development Goal 13, Target 3: "Improve education, awareness-raising and human and institutional capacity on climate change mitigation, adaptation, impact reduction and early warning". The proposal contributes to UNESCO Medium-Term Strategy for 2014-2021 (37 C/4) in Natural Sciences by strengthening science, technology and innovation systems and policies in Indonesia by highlighting the importance of understanding climate change impacts on sustainable development. It links with 38 C/5 Major Programme II – Natural Sciences, Main Line of Action 1 by focusing on STI policies, the science-policy interface, and engagement with society by helping Indonesian youth groups equip themselves with necessary knowledge and skills to address climate change impacts. In view of UNFCCC COP 22, this project will strengthen Indonesian youth awareness and build capacity on climate change issues in Indonesia.

**II. Objective**

UNITAR and UNESCO Office Jakarta, with support by the President's Special Envoy for Climate Change Office will conduct the Youth Camp for Fostering Leadership in Addressing Climate Change. This activity is carried out within the second phase of the UN CC:Learn Project to Strengthen Human Resources, Learning and Skills Development to Address Climate Change and supports the implementation of the National Learning Strategy of Indonesia. These activities are also aimed to raise climate change awareness of Indonesian youth, who will be playing major roles in the shift towards sustainable lifestyles and in disseminating the importance of climate change adaptation and mitigation. The specific objectives of this project are:

- To equip university students with knowledge about climate change in agriculture & energy, marine & fisheries, and forestry sectors.
- To equip university students with communication skills, through social media skills, about climate change in agriculture & energy, marine & fisheries, and forestry sectors.
- To equip university students with peer education skills and strategy (community engagement).
- To inform the public on the planning for and results of the "Youth Camp for Fostering Leadership in Addressing Climate Change" through the media, and to educate university journalists on the importance of climate change in agriculture & energy, marine & fisheries, and forestry sectors.

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### III. Roll-out Area

The Climate Youth Camp 2016 will be conducted in three Provinces in Indonesia: the Lampung Province, the North Sumatera Province, and the West Java Province.

### IV. Budget

The total budget for the activities amounts to USD 50,000 from UNITAR with co-funding of USD 50,000 from UNESCO as fully described below:

Items	UNITAR	UNESCO	TOTAL
72610 Staff and Personnel Costs	3,844	19,466	23,310
72615 Travel	3,656	1,200	4,856
72625 Operational Expenses		8,000	8,000
72635 Equipment, Vehicles and Furniture		7,300	7,300
72640 Contractual Services	36,000	14,034	50,034
72650 Indirect Support Costs	6,500		6,500
<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>

### V. Participants of the project

#### ▪ Lampung Province

At least 50 university students from major universities in Lampung Province (Bandar Lampung city) will be selected as the program participants.

Table. 1 Suggested Targeted Universities in Lampung Province\*

No	University	City	Number of Participants
1.	Universitas Lampung	Bandar Lampung city	5
2.	Universitas Bandar Lampung	Bandar Lampung city	5
3.	Universitas Malahayati	Bandar Lampung city	5
4.	Universitas Muhammadiyah Lampung	Bandar Lampung city	5
5.	Universitas Muhammadiyah Metro	Metro city	5
6.	Universitas Saburai	Bandar Lampung city	5
7.	Universitas Tulang Bawang	Bandar Lampung city	5
8.	Universitas Megow Pak Tulang Bawang	Menggala	5
9.	Politeknik Gajah Sakti	Metro city	5
10.	STIE Lampung, Kota Bandar Lampung	Bandar Lampung city	5

\*Note: the list of targeted universities may be changed as deemed fit or seen necessary

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- **North Sumatera Province** At least 50 university students from major universities in North Sumatera Province (Medan city) will be selected as program participants.

**Table. 2** Suggested Targeted Universities in North Sumatera Province\*

No	University	City	Number of Participants
1.	Universitas Sumatera Utara	Medan city	5
2.	Universitas Negeri Medan	Medan city	5
3.	Politeknik Negeri Medan	Medan city	5
4.	Politeknik Kesehatan Medan	Medan city	5
5.	IAIN Sumatera Utara		5
6.	Universitas Al Azhar Medan, Kota Medan	Medan city	5
7.	Universitas Alwashliyah, Kota Medan	Medan city	5
8.	Universitas Amir Hamzah, Kota Medan	Medan city	5
9.	Universitas Cut Nyak Dhien, Kota Medan	Medan city	5
10.	Institut Teknologi Medan, Kota Medan	Medan city	5

*\*Note: the list of targeted universities may be changed as deemed fit or seen necessary*

- **West Java Province**

At least 50 university students from major universities in the West Java Province (Bogor city/Depok city) will be selected as program participants.

**Table. 3** Suggested Targeted Universities in West Java Province\*

No	University	City	Number of Participants
1.	Universitas Indonesia	Depok	10
2.	Universitas Pancasila	Depok	5
3.	Universitas Gunadarma	Depok	5
4.	Politeknik LP3I Depok	Depok	5
5.	Universitas Ibn Khaldun Bogor	Bogor	5
6.	Institut Pertanian Bogor	Bogor	10
7.	Universitas Pakuan	Bogor	5
8.	Akademi Kimia Analisis	Bogor	5

*\*Note: the list of targeted universities may be changed as deemed fit or seen necessary*

## **VI. Project implementation framework**

The project will be implemented in the following stages:

1. Preparatory Stage (ongoing)
2. Pre-Camp Activities
  - Program Socialization and Administration
3. Youth Climate Camp 2016
4. Post-Camp Activities
  - Assistance for peer education

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- Monitoring and Evaluation
  - Final Report
5. Follow-up: up-scaling, systematizing, disseminating project outputs and results.

The timetable of the activities is the following:

**Table 4. Programme Timeframe**

No	Activities	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017
1.	Preparatory Stage (ongoing): ▪ Development of ToR, Budget, and Session Plan. ▪ Meeting with Government Partner. ▪ Meeting with related stakeholders.								
2.	Pre-Camp Activities: ▪ Program Socialization and Administration.								
3.	Youth Climate Camp 2016 (3 days) in 3 provinces, consisting of: - climate change presentations - communication and social media strategy - peer education strategy - leadership & outbound training - site visit - press conference in each Province								
4.	Post Camp Activities: ▪ Assistance for peer education conducted by participants ▪ Monitoring and Evaluation (Final Report)								
5.	Follow up Activities: Up-scaling, systematizing, disseminating project outputs and results • Presentation to Government partner(s) • Press release to media • Publications (Bahasa and English) and communication materials (Bahasa and English) ready for further outreach								

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### **1. Preparatory stage (ongoing)**

During the preparatory stage, UNESCO Office Jakarta will identify the Lead National Implementing Partner, as well as other key national stakeholders, and work with them to prepare the Youth Climate Camp 2016 as a phase 1 of the project "Enhancing Youth Awareness for Managing Climate Change". UNESCO Office Jakarta in coordination with GoI will discuss about the details of the activity by August 2016.

**Deliverables:** To discuss details of the activity and technical elements for the preparation of the Youth Climate Camp 2016.

### **2. Pre-Camp Activities**

Pre-Camp activities will include a selection and audition process. Selection will be made by the assessment team, based on the applicants' climate change activities and their future plan.

The committee will select applicants with the following conditions:

- UNESCO send a formal invitation letter to targeted universities.
- Applicants register via email by filling out the form provided.

#### *Youth Requirements:*

- Indonesian university students aged 17-25 years old
- Have not been involved in the previous Youth Climate Camp
- Willing to participate in the pre-camp, camp, and post-camp activities
- Have a great interest in environmental issues
- Good organization and leadership skills
- Good communication skills
- Good skills in information technology is preferable.

To ensure the recognition of the camp by the public, provided below are the activities to increase awareness of the camp:

**Table 5. Communication Plan**

No	Target Audience	Activities	Tools
1.	University Members	Send a formal invitation to targeted universities	Formal invitation letter by UNESCO
2	University students	Send screening process packages to student organizations	Poster to be distributed to faculties
3	Regional authorities	Send a formal invitation to targeted departments	Formal invitation letter by UNESCO
4	Media	Brief the local and national media before and after the camp	Media briefing event, fact sheet, press release, photo release
5	Internet users	Camp-participants create and publish 3 minute video and e-poster and share it through their network	Online video and posters

### **3. Youth Camp for Fostering Leadership in Addressing Climate Change and Post-Camp Activities**

The Youth Climate Camp 2016 will be conducted in 3 days, consisting of a 2 day training session and 1 day site visit, in 3 provinces. It will provide approximately 150 committed youth (between the ages of 17-25) with specialized experiential training focusing on achieving an understanding of climate change in agriculture & energy, marine & fisheries and forestry sectors followed by workshops on how to communicate and engage communities with the issue. This will be followed by the establishment of 30 small working groups of students consisting of 5 persons in each group. Each group will need to conduct several post camp activities that include: social media engagement strategy focusing on video and e-poster; and also a peer education forum to engage the community face to face. The UNITAR funds will also be used to provide training and monitoring during implementation as well as media relations.

#### **Deliverables:**

- **Objective: *To equip university students with knowledge about climate change in the agriculture, energy, marine, fisheries, and forestry sectors.***

##### **1.1 Indicators:**

- 1.1.1 At least 150 university students (with ~50% female students from each Province), 50 from at least 5 major universities across North Sumatera; 50 university students from Lampung; and 50 university students from the West Java Province participate in the program.
- 1.1.2 At least 1 of the representatives from university is a member of the university press/media.
- 1.1.3 University students increase knowledge about climate change in agriculture & energy, marine & fisheries, and forestry by 40% more correct answers in post-test compared to pre-test.

##### **1.2 Activities:**

- 1.2.1 Organize program socialization meetings with related stakeholders in 3 Provinces.
- 1.2.2 Sign agreements or MoU with at least 5 major universities.
- 1.2.3 Select 150 university students committed to join the program through a tight selection process.
- 1.2.4 Conduct training through a camp style for 150 students from different universities.
- 1.2.5 Monitoring and evaluation (pre and post-test, participant's concept strategy on how to conduct peer educator forum submitted on the last day of the camp).

- **Objective: *to equip university students with communication skills, including social media skills, about climate change in agriculture, energy, marine, fisheries, and forestry sectors.***

##### **2.1 Indicators:**

- 2.1.1 At least 150 students, ~50% girls, received trainings about communication and social media strategy.
- 2.1.2 At least 5 videos and one e-poster about the Youth Climate Camp are produced and published widely (minimum 200 likes for each video and 300 likes for each e-poster).
- 2.1.3 At least 5 videos and one e-poster about Climate Change are produced and published widely (minimum 200 likes for each video and 300 likes for each e-poster).
- 2.1.4 At least 5 videos and one e-poster about Youth Can Do Something are produced and published widely (minimum 200 likes for each video and 300 likes for each e-poster).

##### **2.2 Activities:**

- 2.2.1 Conduct a training on communication and social media strategy, within the Youth Climate Camp.

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- 2.2.2 Assist the students until a week after the program in developing materials for the videos and e-posters.
- 2.2.3 Monitor and evaluate the process through which students create the videos and e-posters.
- 2.2.4 Help the students to widely circulate the materials by posting on The Climate Reality Project (TCRP) Indonesia, UNESCO, or Alumni communication channels.
- 2.2.5 Provide rewards for the most popular video and e-poster.

- **Objective: to equip university students with peer education skills necessary to encourage youth to link with other groups in their local community.**

**3.1 Indicators:**

- 3.1.1 At least 150 students (~50% girls) receive trainings on peer education strategy.
- 3.1.2 At least 150 students (~50% girls) receive 1 outbound training to boost their confidence and persuasive skills.
- 3.1.3 At least 9 talks/gatherings/seminars about Youth and Climate Change are conducted immediately after the event.
- 3.1.4 At least 20-30 persons join each of the talks/gatherings/seminars conducted by the fresh graduate alumni.
- 3.1.5 At least 100 new subscribers to the e-community of the Youth Climate Camp.

**3.2 Activities:**

- 3.2.1 Conduct peer educator training within the Youth Climate Camp.
- 3.2.2 Assist the students after the camp to conduct the peer educator activities.
- 3.2.3 Monitor and evaluate the process of peer educator forum.
- 3.2.4 Provide rewards for the most engaged group with the most visitors to join.

- **Objective: To inform the public on the planning for and results of the "Youth Camp for Fostering Leadership in Addressing Climate Change" through the media, and to educate university journalists on the importance of climate change in agriculture & energy, marine & fisheries, and forestry sectors.**

**4.1 Indicators:**

- 4.1.1 At least 10 national and local media are invited to the media briefing.
- 4.1.2 At least 5 university's journalistic club are invited to the Youth Climate Camp.

**4.2 Activities:**

- 4.2.1 Conduct a Press Conference in each province and/or send out press release for each Youth Climate Camp.

**4. Follow Up Activities:**

Up-scaling, systematizing, disseminating project outputs and results will be done by: presentation to Government partner(s) on the results of the "Youth Camp for Fostering Leadership in Addressing Climate Change"; press release to media on completion of the program; and publications, including a compilation of the training materials used in a manual (Bahasa and English), and communication materials (Bahasa and English) for further national/international outreach.

In completing the project, there will be three reports required: i) an interim report to be submitted a week after the camp; ii) a final narrative report to be submitted a week after peer education forum and/or by 31 March 2017, and iii) a final financial report to be submitted by 31 March 2017 to UNITAR and UNESCO.

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Plans will also be made for implementation, monitoring and evaluation and how these can contribute to shared learning opportunities. In particular, impact of the Youth Climate Camp 2016 will be assessed three months after the camps (February 2017) to collect good practices and success stories.

#### **5. Implementation Arrangements:**

##### **UNESCO Office Jakarta Staff:**

- 1) A Director (D1) will be in charge of the project and provide coordination and advice to all the parties involved (Government of Indonesia, Universities, and Partners) for 10 days. Three days will be covered by the project; seven days will be covered by UNESCO.
- 2) A Senior Programme Assistant (L6) will be providing administrative assistance during the project implementation as well as assisting the coordination with all the parties involved (Government of Indonesia, Universities, and Partners) for 18 days. Eight days will be covered by the project; 10 days will be covered by UNESCO.
- 3) A national officer (NOA) will be providing day-to-day support to ensure the activities runs in accordance with the timeline set, for 40 days. All days will be covered by UNESCO.
- 4) A consultant will be providing advice on design of the youth camp, targeted students/universities, post-camp assistance and overall program, for 25 days. All days will be covered by UNESCO.

##### **Third Party Organizations:**

The youth camp will utilize the resources of The Climate Reality Project Indonesia (TCRP) and UNESCO Office Jakarta to integrate a series of three day workshops, consisting of a 2-day training session and 1-day site visit, in three provinces.

##### **Organizational Strength**

One of the main reasons for the selection of TCRP as the third party organizations is the qualified human resources that the institution can commit to this project. The Climate Reality Project Indonesia is a branch of The Climate Reality Project, a non-profit organization founded and chaired by Nobel Laureate and former U.S. Vice President Al Gore. The Climate Reality Project Indonesia supports a groups of diverse and dedicated volunteers who have been personally trained by former Vice President Gore. These climate leaders work to educate the public about the reality of climate change and promote both local and global solutions. The Climate Reality Project supports the work of more than 260 Climate Leaders in Indonesia and more than 7,000 in 94 countries around the world. In addition to the Youth Climate Camp, The Climate Reality Project Indonesia plays an important role as youth coordinator in the annual Indonesian Climate Change Education Forum and Expo and supports the participation of the Indonesian Youth Delegation to the United Nations Climate Change Conference.

(<http://www.climatereality.or.id/>)

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**Annex 2**

**List of Participants Template**

Family Name	Name	Gender (M/F)	Nationality	Title	Organization	Organization Type (government, NGO, etc.)	Email

\* A template of the list in Excel format will be provided by UNITAR.

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Annex 3

Project Closure Report

Section A

<b>UNITAR Project ID:</b>	AGB.2014.CCP.001	<b>Project duration:</b>	From:	to:
	G2015.TACCR654.UNESCO			
<b>Project title:</b>				
<b>Project closure requirements:</b>	<b>Yes/No</b>	<b>Comments</b>		
All project deliverables completed				
Final narrative/evaluation report submitted				
Final financial report submitted		If yes, complete Section B		

Section B

	<b>Yes/No</b>		
<b>Fund balance:</b>		<b>If yes, amount*</b>	

\*Option A ☐

Any remaining balance will be used as indicated by UNITAR.

\*Option B ☐

\*The project's fund balance, which is/will be reflected in the final financial report, will be transferred to the following bank account:

Branch Name: Citibank New York

Branch Address: 388 Greenwich Street, 22nd floor, New York NY 10013

Branch Number: 940

SWIFT Address: CITIUS33

ABA Number: 021000089

Account Name: United Nations Institute for Training and Research (UNITAR) Account

Account Number: 36347452

Reference: G2015.TACCR654.UNESCO

Section C

UNITAR and UNESCO hereby agree to close this project.

Date

Date

For UNITAR

For UNESCO

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Finance and Budget Officer

On behalf of Nikhil Seth

United Nations Assistant Secretary-General

Executive Director, UNITAR

Shahbaz Khan

Director, UNESCO Office Jakarta

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Cleared by:

Angus Mackay,

Manager, Green Development and Climate Change Programme

UNITAR